

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

January 16, 2018
6:00pm

In attendance: Duane Hyatt, Chair
 Chris Carter
 Vikki Trost
 Jeff Elsing
 Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

The October 5, 2017 meeting minutes were approved. The October 17, 2017 meeting minutes were approved, noting a correction on page 2.

Police Vehicle Purchase

Mr. Hyatt created a spreadsheet to distribute to the committee reflecting the schedule for purchases of police vehicles. The committee reviewed a PA CoStars bid from Koch for a 2018 Police Interceptor for \$37,439.99. The bid included a financing option. The cost to finance over 4 years is \$4,000. The committee agreed not to spend an additional \$4,000 to finance the vehicle. The committee will recommend the purchase to Borough Council in the amount of \$37,439.99.

Bethayres Streetscape Allocation

The Committee discussed Borough Council's decision to allocate \$25,000 over two years to the Lower Moreland Township Bethayres Streetscape project. Council agreed to contribute to a portion of the project, specifically the construction of a sidewalk from the Valley Center Shopping Center to Buck Road. Lower Moreland requested a total of \$50,000 from the Borough and Borough schools. President Jeff Elsing sent a letter to the Academy, Bryn Athyn College and Bryn Athyn Elementary School suggesting that the schools match the Borough's contribution.

The Committee agreed that the \$25,000 Borough contribution could be paid from current reserves and will recommend to Council.

2017 Year End and Audit

The Committee reviewed the current budget surplus as of December 31, 2017 in the amount of \$44,519.71 recommending that one-half of the resulting surplus, after completion of the 2017 Audit, be transferred to the Public Works Reserve account.

Mr. Hyatt would like to be invited to meet with consultant Kim Kleinguenther when she schedules the year-end review.

Portnoff Debt Collection

Vikki Trost reported that Portnoff is moving forward with collection of three seriously delinquent accounts.

Insurance Renewal

Vikki Trost reported that all insurance policies are now renewed annually on January 1.

Sewer Improvements

Glenn Gurney reported that the numbers from the engineers are coming soon. Permits have been submitted with a little back and forth with PA DEP.

Vikki Trost reported that she will be on vacation during the next scheduled meeting on February 20, 2018.

The meeting was adjourned at 7:10pm.

For the next meeting:

1. Vikki will send a reminder to the committee regarding the next meeting on the Friday prior to the meeting.

Next meeting date: **Tuesday, March 20, 2018** at 6:00pm in Borough Hall.