

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

October 17, 2017
6:00pm

In attendance: Duane Hyatt, Chair
 Chris Carter
 Vikki Trost
 Jeff Elsing
 Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

The Finance Committee will receive presentations from committees requesting funding for 2018.

6:00pm	Fire Company
6:20pm	Public Works
6:40pm	Police Department
7:00pm	Sewer Department
7:20pm	Land Use
7:30pm	Administrative/Finance
7:40pm	Zoning Department

Public Works

Mark Pennink, Chair, represented the Public Works Committee. The first item discussed was improvements to Alden Road, possible setting up a reserve to put away funds every year to remove the hump and install curbs and storm sewers. The committee discussed using the extra one mill of real estate (valued at approximately \$100,000) for improvements to Alden Road after the debt service payments end in 2022.

The 2017 paving project came in at \$134,000 which was less than Mr. Pennink was led to believe after the problem with road base on the Loop. Gutter spraying costs have increased.

Mr. Pennink noted that curbs are needed along Buck Road and Tomlinson Road. Lower Moreland plans to install sidewalks along Huntingdon Pike from Be Well Café to Buck Road. He also reported that Tomlinson Road is paved only to Marlin Road; Buck Road is starting to go, as well as Masons Mill Road. An infrastructure plan is needed.

Police Department

Acting Chief Steve Gray represented the Police Department. Chief Gray presented a budget that employs four full-time and four part-time officers, including the Chief. He told the committee that if Council wants to work with three full-time officers, he will need more part-timers.

Chief Gray indicated that there will be some savings on body armor vests by reusing very recently purchased vests for retiring officers.

A new vehicle is proposed next year. A car purchase schedule will replace the patrol vehicle every 4 years (2018-2022-2026-2030...) and replace the Chief's car every 7 years (2020-2027-2034...)

Chief Gray reported that a donor would like to purchase new service weapons and ammunition for the department.

Gasoline is being estimated at \$2.75 per gallon for 2018.

Sewer Department

Reid Heinrichs presented a 2.5% rate increase because revenue is expected to decrease since the Academy separated the field watering from the main meters. In addition, three large residences installed separate water meters for gardens. The Committee was not sure if 2.5% would be enough to offset the revenue reduction.

Sycamore Pump Station - A shed is planned to enclose the new air scrubber.

Facility maintenance budget needs to be increased.

Fire Company

The Fire Company has requested a 3.5% increase to the fire department allocation and a 4.65% increase to the ambulance/EMS allocation. The committee would like to see the 2016 actual numbers. The Fire Company has been able to win grant funding for some projects. The County is conducting a study about regionalization of emergency services.

Scott Cooper reported that Huntingdon Valley Fire Co. and Bryn Athyn Fire Co. are still discussing joint services.

The Fire Company income has increased due to DUI blood draws for neighboring police departments

The meeting was adjourned at 7:14pm.

For the next meeting:

1. Vikki will contact Jeff Kern at Vanguard to set up a meeting.
2. Vikki will update General Fund Budget with committee changes and email proposed budget with no tax increase, 1% increase and 2% increase.
3. Vikki will contact Lower Moreland to set up meeting.
4. Vikki will send a reminder to the committee regarding the September meeting on Friday, September 15.

Next meeting date: Tuesday, November 21, 2017 at 6:00pm in Borough Hall.

2018 BUDGET PROCESS

√	8/15/17	BEGIN BUDGET DISCUSSION
	9/19/17	
√	10/5/17	BUDGET DISCUSSION
√	10/17/17	BUDGET PRESENTATIONS BY DEPARTMENTS
	10/17 – 10/31/17	FINALIZE BUDGET IN COMMITTEE
	11/6/17	COUNCIL REVIEW FINAL DRAFT
	11/16/17	ADVERTISE BUDGET IN NEWSPAPER AT LEAST 10 DAYS PRIOR TO ADOPTION ON 12/4/17
	11/21/17	FINANCE COMMITTEE MEETING
	12/4/17	ADOPT BUDGET BY MOTION
	12/19/17	FINANCE COMMITTEE MEETING
	1/2/18	ADOPT TAX RATES BY ORDINANCE