



**REGULAR MEETING
OF THE
BRYN ATHYN BOROUGH COUNCIL**

COUNCIL CHAMBER
November 4, 2024

The meeting was called to order by President Jeffrey Elsing at 7:00p.m. The following were present:

MEMBERS OF COUNCIL

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| Glenn Gurney | Brent McCurdy |
| Ric Asplundh | Mark Pennink |
| Jeffrey Elsing | Steven Huntzinger |
| Duane D. Hyatt | |

ALSO: Victoria S. Trost, Mayor Ken Schauder, Solicitor R. Rex Herder.

MINUTES

On a motion by Glenn Gurney, seconded by Brent McCurdy, Council voted unanimous approval of the October minutes.

TREASURER’S REPORT

Treasurer Vikki Trost reported General Fund Revenue for October was \$8,032.38. General Fund Expenses were \$188,107.45. Net Income was -\$180,075.07.

Sewer Fund Revenue for October was \$105.00. Sewer Fund Expenses were \$26,517.31. Net Income was -\$26,412.31.

Today PLGIT paid 4.72%. PLGIT Prime paid 4.98%.

Included in the General Fund cash receipts were:

\$	6,239.14	in Earned Income Tax receipts
\$	1,994.97	in Local Services Tax receipts

\$	50.00	in Zoning Permit receipts
\$	1,569.01	in Fines
\$	100.00	in Police Report receipts
\$	1240.25	in Building Permit receipts
\$	1,475.54	in PURTA receipts
\$	120.00	in Grading Permit receipts
\$	2,021.76	in Insurance Dividends
\$	100.00	in Police Exam fees

Included in the Sewer Fund Cash Receipts were:

\$	105.00	in Category 2 Usage Fees
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TAX COLLECTOR

Tax Collector, Bradley Cranch reported that reminders will be sent out to property owners who have not paid by the due date.

BILLS

GENERAL FUND BILLS

AquaPA	\$211.35
Brigdon Odhner	309.52
Bryn Athyn Fire Company	250.54
Building Inspection Underwriters Inc.	477.60
Circle Cycle Bike Shop	85.00
Clayton’s Range	100.00
DeLage Landen	175.00
FBI-LEEDA	795.00
Field Services, LLC	1,545.00
HA Thomson Company	299.00
Independence Blue Cross	6,728.46
Industrial/Organizational Solutions, Inc.	99.00
JLN Ranges – Classic Pistol	1,425.65
Kenneth J. Schauder, Incorporated	1,755.00
LOCALiQ	604.43
Lower Moreland Township	44,804.58
Nobre Computer Services, LLC	200.00
PA Chiefs of Police Association	200.00
Patriot Chevrolet of Warminster, Inc.	95.35
Peco Energy	1,338.01
Pennypack Ecological Restoration Trust	4,000.00
Petty Cash – Brigdon Odhner	292.85
Petty Cash – Victoria Trost	120.31

ProTract Engineering, Inc.	2,857.00
Shapiro Fire Protection Co.	19.20
T & G Industries, Inc.	279.00
TGI Office Automation	42.25
The Vanguard Group	1,115.09
Total Turf Landscape Services	2,950.00
Verizon Wireless	250.26
Victoria Trost	50.00
Wawa – Wright Express	912.64
TOTAL	\$74,387.09

SEWER FUND BILLS

FlowTech, LLC	\$600.00
George Allen Wastewater Management	10,175.00
Home Depot	112.12
Independence Blue Cross	680.58
Lower Moreland Township	88.32
McGovern Environmental LLC	294.30
MJ Reider Associates Inc.	645.80
Mac Medical Gases Inc.	3.50
NAPA Auto Parts	16.98
Paychex of New York	20.87
Peco Energy	672.82
Schauder Incorporated	1,275.00
Verizon	90.60
Verizon Wireless	82.57
Wawa – Wright Express	443.66
TOTAL	\$15,202.12

POLICE PENSION BILLS

Duda Actuarial Consulting Inc.	\$2,475.00
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BMO MASTERCARD – General Fund

Google Workspace	\$136.80
Adobe AcroPro	19.99
21 Century Media	14.00
Gannett Newspapers	14.99
Amazon.com	4,154.40
Staples	155.58
Marriott Lancaster PSAB	441.18
OpticsPlanet.com	1,414.67
Ikea.com	1,458.53
Full Source, LLC	92.95
TOTAL	\$7,903.09

BMO MASTERCARD – Sewer Fund

Google Workspace	\$7.20
USPS Bryn Athyn, PA	29.20
<u>Amazon.com</u>	<u>399.81</u>
TOTAL	\$436.21

On a motion by Duane Hyatt, seconded by Jeff Elsing, Council unanimously voted to authorize payment of the bills as listed.

PRESIDENT’S REPORT

President Jeff Elsing urged all to go out to vote tomorrow.

POLICE CHIEF’S REPORT

Chief Brigdon Odhner reported the following activity for October:

All Police Activities	1210
Alarms	18
Assist Bryn Athyn Fire / Ambulance	6
Assist Other Police Agencies	24
Public Service Calls / Assist Citizens	7
Special Traffic Details	23
Suspicious Circumstance Investigations	6
Traffic Citations	30
Vehicle Accidents	8
Animal Complaints	3
Traffic Stops	46
Theft	2
Domestic	0

OCTOBER COUNCIL REPORT

- We had a successful Charter Day weekend with a large turnout in town and almost no incidents. Some political signs were removed, which became a learning experience for a few juveniles, at the request of the complainant.
- The Cathedral Board held a safety meeting to discuss ways to improve ongoing issues on their grounds. This month, we handled a few different disturbances, all of which were resolved quickly upon police arrival.
- There was a theft of hydrangeas at the Cathedral, where a man cut several bushes to take to his wife for flower arrangements.

- We had a great Halloween. One of the main issues we were dealing with was people speeding and we will be working on ways to improve that for next year.

Chief Odhner reported that one of the ways that he is working to be a part of the community is his new role as substitute teacher at the Bryn Athyn Church School.

Councilman Mark Pennink noted that more than 400 homes will soon be built down Tomlinson Road in Lower Moreland Township and that plans will need to be made to ensure safety on Tomlinson Road in the Borough, especially at Halloween. Mr. Elsing reported that both he and Chief Odhner have recently participated in Traffic Calming education. The Police Department is studying traffic in the Borough. It was also noted that a roundabout at Philmont Avenue and Tomlinson Road is coming in 2025. Mr. Elsing has requested copies of the Lower Moreland Traffic Studies to Byberry Road and Welsh Road. He has spoken with Chris Hoffman at Lower Moreland about overflow traffic and Fetters Mill Bridge traffic. Councilman Glenn Gurney suggested temporary lighting and signs for Halloween; Chief Odhner noted that the roads can be closed for Halloween.

Councilman Steve Huntzinger asked if BAPD tracks crime statistics. It was suggested that these stats and metrics to identify safety be included on the monthly report.

FIRE CHIEF'S REPORT

Chief Ken Schauder reported 46 Fire Calls in October, 35 in Lower Moreland, 7 in Bryn Athyn and 4 in other municipalities; 215 EMS Calls in October, 121 in Lower Moreland, 8 in Bryn Athyn, 44 in Abington, 28 in Upper Moreland and 14 in other municipalities. 215 EMS calls is a record for one month. There were 135 Transports, 82 in Lower Moreland, 4 in Bryn Athyn, 27 in Abington and 12 in Upper Moreland. Ten times during the month the ambulance was not available. The BAFC is considering the purchase of another ambulance. There were 2 DUI Blood Draws in October.

EMERGENCY MANAGEMENT REPORT

EM Coordinator Ken Schauder reported that the Emergency Management Team will hold its regular meeting on Wednesday, November 13.

CHIEF OF EMERGENCY SERVICES REPORT

Chief Mark Showmaker reported that a joint Open House for Fire Prevention Week was held at Huntingdon Valley Fire Company.

Please find my activity for the month of October outlined and up to the date of this report. It has been a very busy month for emergency responses. The preparation and presentations of the

2025 Budgets have been completed. In addition, I have been finalizing the details of the new Tower Fire truck and preparing for the delivery. The following will briefly cover my monthly activity.

Weeks 1 and 2

- I attended both the Bryn Athyn Borough Council meeting and Lower Moreland Township Commissioner meetings.
- Updated both Boards regarding the Fire Apparatus Purchase of a Pierce Mid Mount Tower Ladder.
- Reviewed the monthly Bryn Athyn Fire Company Financial and response statistics.
- Reviewed the monthly Huntingdon Valley Fire Company financial and response statistics.
- Review and approve the Huntingdon Valley Fire Shift Program time sheets for the month
- Met with HVFC Officers about equipment orders Station number changes
- Attended EDITS Seminar both days
- Met with Glick Fire Equipment to finalize graphics for Tower
- Attended Fire Prevention open house and functions
- Responded to numerous emergency calls

Week 3 and 4

- Responded to numerous fire emergencies
- Met with BAFC Chief and President for update and briefing
- Met with Bryn Athyn Reps and Manager as well as LM Manager to discuss funding strategies
- Review HVFC Shift Program time sheets second half of month
- Conducted Fire Station replacement research
- Met with Montco 911 regarding questions pertaining to future consolidation requirements
- Responded to numerous emergency calls throughout month
- Career Staff Employment interviews BAFC
- Phone meetings with Pierce manufacturing (Glick Facility Lancaster PA to conduct final work progress on Tower Ladder
- Budget meeting with LM Manager to prepare for budget presentations
- Met with BAFC Office Manager to prepare for possible migration of HVFC into the current ESO reporting software in attempts to get both organizations on to one reporting system.
- Attend Elevator Emergencies Training BAFC
- Meeting with BAFC Executive Board to discuss 2025 salaries and pay scale review
- Attended BAFC Officer meeting.

Fire Calls of Interest:

- 3617 Sipler Ln, Fire Alarm investigated to find active fire on second floor
- 3200 block of Maple Road for a garage fire. (In station Crews made difference in controlling this fire early from becoming a major fire loss).

- 2571 Kirk Dr, dispatched for an appliance fire units on location with heavy smoke throughout the dwelling with active fire in basement

Emergency Response Data for the month as of the date of this report:

BAFC Emergency Medical Calls in BA 7
 BAFC Emergency Medical Calls in LM 114
 BAFC Emergency Medical Calls other 75
 BAFC Monthly total EMS Calls 196
 Year to date EMS Calls

BAFC Fire Calls in BA 8	HVFC Fire Calls in LM 37
BAFC Fire Calls IN LM 32	HVFC Fire Calls in BA 7
BAFC Fire Calls Other 3	HVFC Fire Calls Other 1
BAFC Monthly Fire Calls 43	HVFC Monthly Fire Calls 45
Year to Date Fire Calls 365	Year to Date Fire Calls 373

MAYOR’S REPORT - None

SOLICITOR’S REPORT - None

BOROUGH MANAGER’S REPORT

2018 Ford Police Vehicle

Manager Vikki Trost reported that the vehicle was listed for sale on MuniciBid with a reserve price of \$4,000. The high bid was \$3,850. We will relist the vehicle next week.

2025 Operations List

Aurelle Genzlinger has agreed to serve another three-year term on the Zoning Hearing Board.

PUBLIC SAFETY COMMITTEE

Offer of Employment for Full-Timer Police Officer

Chairman Jeff Elsing reported that the Civil Service Commission has conducted required testing and has developed a new list of eligible candidates for Police Officer. Mr. Elsing thanked Drew Nehlig, Kyle Genzlinger and Doug Hotchkiss for interviewing three great candidates.

On a motion by Jeff Elsing, seconded by Steve Huntzinger, Council voted unanimously in favor to extend a conditional offer of employment for position of Full-Time Police

Officer to Alec Shaffer, contingent on required physical and psychological examinations and background check.

Mr. Elsing noted that Mr. Shaffer has already completed required training as he has been working as a Part-Time Officer.

Fire Services Discussion

Mr. Elsing reported that the new Fire Services Consolidation Committee members are: Ric Asplundh, Duane Hyatt, Jeff Elsing, Vikki Trost, Lach Brown, Ken Schauder and Mark Showmaker.

On a motion by Brent McCurdy, seconded by Mark Pennink, Council voted unanimously in favor to create the Lower Moreland/Bryn Athyn Fire Services Consolidation Committee.

PUBLIC WORKS COMMITTEE

Chairman Mark Pennink reported that Peco has paved Woodland Road after the installation of the new gas line.

Alden Road bid specifications have been posted to PennBid with a January 17, 2025 bid opening.

Mr. Pennink reported that the Tomlinson Road Sidewalk project bids have been reviewed by Nick Rose and Rex Herder. The revised bid spec includes the school crosswalk. Mr. Pennink noted that the prices have increased and that the time frame has been tightened. Half of the cost of the project is in the current budget and the balance (\$200,000) will come from Public Works Capital Reserves. Mr. Pennink recommend awarding the project to the lowest bidder, NJS Concrete, Inc. in the amount of \$244,460.

On a motion by Glenn Gurney, seconded by Duane Hyatt, Council voted unanimously in favor to award the Tomlinson Road Sidewalk Project to NJS Concrete, Inc. in the amount of \$244,460.

Public Works Manager Bradley Cranch noted that the mailboxes along Tomlinson Road for residents on other streets have not yet been moved. The Huntingdon Valley Postmaster was supposed to send letters to those residents. Mr. Cranch will contact each resident to remind them to move their mailbox before the project begins.

FINANCE COMMITTEE

Chairman Duane Hyatt reported that the Finance Committee had prepared the first draft of the 2025 budgets. The proposed General Fund Budget is reflecting a deficit of \$178,000 which would require a 15.1% tax increase. Mr. Hyatt noted that the Lord's

New Church property has been recently assessed as tax exempt which will result in a \$1.6 million decrease in the Borough's 2025 Assessed Valuation and ultimately a decrease in Real Estate Tax Revenue. The Assessed Valuation is used to determine the value of a mill of Real Estate Tax. On the Expense side, the Police Salaries are determined by the Police Contract. Vikki Trost is still working on the insurance costs. Overall, the Police budget reflects a 4.2% increase. The Fire Department budget is increasing 49.14% due to an increased contribution for the Ambulance (+11%), the addition of another paid EMT/FF employee (\$66,000) and a contribution to the new Fetters Mill Fire Rescue ladder truck (\$43,000). Public Works will increase .87%. Chairman Hyatt stated that there is still work to do before the proposed budget can be approved in December.

The proposed 2025 Sewer Fund Budget does not reflect any major increases in expenses. The 2025 sewer rates will be calculated based on this year's usage.

LAND USE AND NATURAL RESOURCES/ SHADE TREE COMMITTEE - None

PUBLIC RELATIONS COMMITTEE - None

ADMINISTRATIVE COMMITTEE - None

PLANNING COMMISSION REPORT - None

ZONING OFFICER

Vikki Trost reported one (1) Zoning Permit application approved in October. Six (6) Building Permits were issued. One (1) Grading Permit was issued.

SEWER ADMINISTRATOR

Reid Heinrichs reported that the natural gas line was run down to the sewage treatment plant. Councilman Gurney reported that there was an additional cost of \$1,500 when the contractors hit rock while excavating the trench for the gas line. Overall, Mr. Gurney reported that \$25,000 was saved. An additional fifty (50) feet of gas piping will need to be installed beyond the meter. A new meter will be installed at the sewage treatment plant.

Mr. Gurney reported that the bids received for the Standby Generator Project were reviewed by Keystone Engineering and Solicitor Rex Herder. The low bidder was GS Developers LLC who submitted a bid in the amount of \$162,700.

On a motion by Mark Pennink, seconded by Glenn Gurney, Council voted unanimously in favor to award the Wastewater Treatment Plant Standby Generator Project to GS Developers LLC in the amount of \$162,700.

BOROUGH ENGINEER - None

OLD BUSINESS - None

NEW BUSINESS - None

QUESTIONS OR COMMENTS FROM THE FLOOR - None

There being no further business presented; the meeting was adjourned at 7:54 pm.

Council's next regular meeting will be held on Monday, December 2, 2024 at 7:00pm in the Borough Hall.

Victoria S. Trost
Secretary