

Borough of Bryn Athyn
Finance Committee
Meeting Minutes

November 15, 2022
6:00pm

In attendance: Duane Hyatt, Chair Chris Carter
 Jeff Elsing Vikki Trost
 Glenn Gurney

The meeting was called to order by Chairman Duane Hyatt at 6:00pm.

MINUTES

The October meeting minutes were approved.

2023 BUDGET DISCUSSION

General Fund Budget

Draft #2 indicated a shortfall of (\$31,243.39). In order to balance the budget, cuts were needed.

Duane Hyatt expressed concern about the Earned Income Tax receipts for 2022. It was expected that additional revenue from the Bryn Athyn School Board's reduced share would increase the Borough EIT revenue by \$110,000. Vikki will contact Berkheimer for an explanation.

The committee reviewed the proposed 2023 Budget line items and the following changes were agreed upon:

- Account #341.010 General Fund Interest – increased to \$5,000 from \$4,000 based on 2022 receipts and forecast interest rates for 2023
- Account #341.030 CD Interest – increased to \$15,000 from \$2,500 based on 2022 receipts and forecast interest rates for 2023
- Account # 331.100 Fines – increased to \$15,000 from \$14,000 based on previous years history
- Account #389.000 Other Income – reduced to \$500 from \$34,081; this was increased in 2022 to balance the budget based on the projected increased Earned Income Tax

- Account #410.134 Part-Time Patrolmen – reduced to \$60,000 from \$81,788

The 2023 Estimated Assessed Valuation received today from Montgomery County Board of Assessment is \$103,369,370. The 2022 Assessed Valuation is \$102,999,000.

In order to balance the budget after the listed adjustments, a 2.2% tax increase (.235 mills) is required. The millage rate would increase from 10.876 mills to 11.111 mills. There has been no tax increase for the past three years.

The proposed 2023 General Fund Budget is \$1,666,309.41. The value of one mill will increase from \$102,999 to \$103,369 for 2023.

Sewer Fund Budget

The proposed 2023 Sewer Fund Budget includes two new accounts:

1. Manager Retirement Benefit
2. Truck Reserve

The Sewer Budget will increase by 3.76% in 2023. Rates will be determined based on the actual flows for 2022. Glenn Gurney will have Reid Heinrichs calculate the 2023 rates now using the first three quarters of 2022 and the fourth quarter of 2021 so that the rate can be adopted in January.

The proposed 2023 Sewer Fund Budget is \$417,020.

Debt Service Budget

The General Obligation Bonds of 2015 were paid off this month so the only debt service that remains is for the purchase of the fire truck. Five years remain on this debt.

The proposed 2023 Debt Service Budget is \$17,919.

ALDEN ROAD IMPROVEMENT PROJECT

The Committee will discuss how to pay for the Alden Road project next month. There are \$1.3million in General and Public Works Capital reserves that can be utilized along with borrowing. Mr. Hyatt suggested that we start a conversation with the bank to borrow funds. It was suggested that reserves can be used to start the project if funding is not yet in place when needed. It was suggested that fifty percent of the project may be paid from reserves. Borough Council has approved the advertisement of bids for the project, so costs will be available soon.

ARPA PROJECTS

The Municipal Building Stormwater Improvement project contract was awarded to Twining Construction for \$135,398. ARPA funds will be used for this project.

The Sewage Treatment Plan Generator project is still in the investigation stage. We need to know what size generator is needed based on the plant electric load. The committee agreed that since there is only \$148,479.00 in the ARPA Fund, that the generator can be paid from Sewer Fund reserves.

The meeting was adjourned at 7:15.

For the next meeting:

- 1. Vikki will distribute updated copies of the proposed budgets.***
- 2. Vikki will contact Berkheimer for information on the EIT.***
- 3. Vikki will contact PLGIT for borrowing information.***
- 4. Glenn Gurney will have R Heinrichs calculate new rates for 2023.***
- 5. Vikki will send a meeting reminder to the Committee prior to the meeting.***

Next meeting date: December 20, 2022 at 6:00pm in Borough Hall.